



State of Arizona  
Department of Education

**Tom Horne**  
Superintendent of  
Public Instruction

FD 31-07

**MEMORANDUM**

**TO:** Food Distribution Program Participants

**FROM:** Mary Szafranski, Deputy Associate Superintendent *MS*  
Arizona Department of Education, Health and Nutrition Services  
Tina Herzog, Food Distribution Program Director *TH*  
Arizona Department of Education, Food Distribution Program

**DATE:** June 8, 2007

**SUBJECT:** Commodity Distributor/Delivery Prices/Administrative Fee

The Arizona Department of Education (ADE) has renewed the contract with U.S. Foodservice to continue distribution of the USDA commodities for School Year 2007-2008. Please note the new delivery fees listed below, which will be effective beginning September 10, 2007:

<i>Prep Site</i>	\$3.43 per case (10 case minimum – ADP of 250 or less) (20 case minimum – ADP of 251 or more)
<i>Warehouse</i>	\$3.28 per case (100 case minimum, exchangeable pallets & Forklift required)
<i>Pick Up</i>	\$2.24 per case (100 case minimum, exchangeable pallets & refrigerated truck required)

The above delivery fees include the new administrative fee of 25¢ for the 2007-2008 school year, which is an increase of 10¢ from the 2006-2007 school year and any increase in delivery charges negotiated between ADE and U.S. Foodservice. The excess storage and private storage fees will remain \$1.10 per case for the upcoming year. As always, we continually evaluate fees to ensure operation costs are covered while keeping costs to schools to a minimum. If you have any questions, please feel free to call me at (602) 542-8781 or e-mail me at [tina.herzog@azed.gov](mailto:tina.herzog@azed.gov).

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